

**Constitution Review Task Group  
Work Programme**

Updated Version	Status	Date to complete	Date Draft Due	Date Agenda Issued	Date Task Group	Corporate Board	Ops Board	G&E/ Council dates
Meeting Rules of Procedure	Drafted	Meeting 1/2/3	<i>2 weeks before Task Group</i>	<i>1 week before Task Group</i>	19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Rules of Procedure	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Rules of Procedure	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Executive Rules of Procedure	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Governance Committee	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22

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Council Bodies Appendix: Health and Wellbeing Board	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Licensing Committee	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Licensing Sub-Committee	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Personnel Committee and Personnel Rules	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Planning	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22

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Council Bodies Appendix: Scrutiny Commission	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Council Bodies Appendix: Health Scrutiny Committee	Drafted	Meeting 1/2/3			19 May 22 7 June 22 Post workshops	06/09/22	15/09/22	G&E: 26/09/22 C: 06/10/22
Budget & Policy Framework	Not started							G&E: 21/11/22 C: 01/12/22
Financial Rules	Not started							G&E: 21/11/22 C: 01/12/22
Contract Rules	Not started							G&E: 21/11/22 C: 01/12/22
Scheme of Delegation	Not started							G&E: 21/11/22 C: 01/12/22
Access to Information	Not started							G&E: 21/11/22 C: 01/12/22

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Officer Code of Conduct Member Code of Conduct Member protocol for: <ul style="list-style-type: none"> <li>• Gifts &amp; hospitality</li> <li>• ICT</li> <li>• social media</li> <li>• representation on outside bodies</li> </ul> Cllr call for action Individual Member Decision Procedure for dealing with representations / petitions	Not started							All dates tbc
Glossary	Ongoing	Final Meeting						All dates tbc